

Transitioning to Capture One 5.x *International Press Telecommunications Council!*

For many of our clients the ability to add Metadata (IPTC) information to capture files is a critical aspect of their workflow. With Capture One 5, the amount of information you can add to your files has increased over what was available in version 4, which only allowed for you to modify Caption and Copyright.

Where is Metadata?



Located in the Metadata Tool Tab



The metadata information is located in the Metadata Tool Tab shown above. Along the main toolbar there three icons:

Local Batch Copy and Apply - Allows you to batch apply metadata information to selected captures.

Reset - Will reset the tool to only show the default metadata. Any keywords or additional information entered will be deleted.

Triangle - allows you to Remove the tool from view.

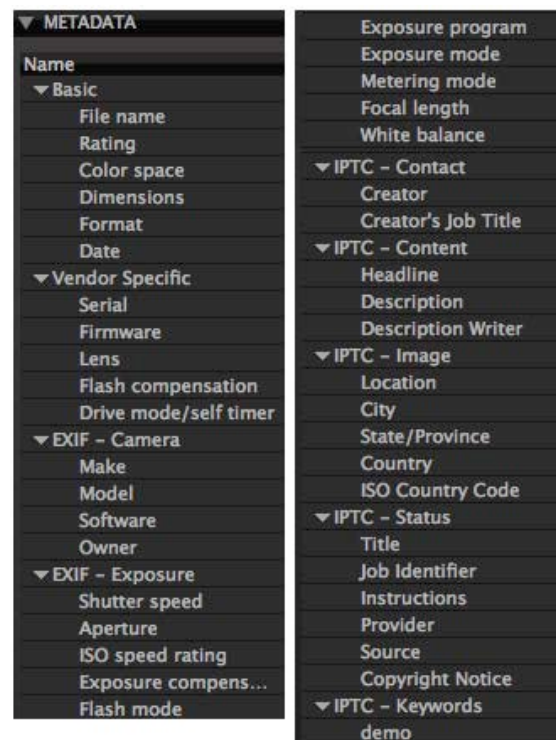
Please note: If a capture is not selected the fields will show without information. Once you click on a capture the associated metadata will appear.

Available Fields

As mentioned earlier, Capture One 4 was very limited in editable fields. Capture One 5 is quite different. Some of this information will come directly from the digital back/camera body such as Serial Number, Firmware, Date and Time. Other information can be added as needed such as Location, City, etc. Shown below is all available information that is included in the Metadata.

Adding Keywords

Adding keywords can be accomplished in two ways. The first is to click on the plus (+) sign, enter the word and then click the plus (+) again to add another word. However, if you are adding multiple keywords there is an easier way to accomplish this task. To add multiple keywords, follow this sequence: keyword comma space keyword comma space, etc. When you finish adding the keywords click Return (Enter) and the keywords will now convert to a list. The screenshot below shows this sequence on the left and the result on the right.





Using Styles

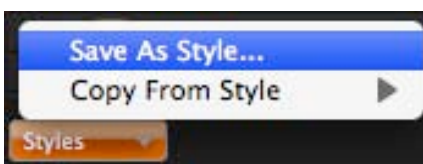
In certain situations you will find that you would like a specific information tagged to your captures on the fly. To do this you should use the Styles tool. You can create a Style in the Adjustment Tabs. Phase One chose to have the metadata not automatically selected to prevent information from accidentally being applied to the wrong captures. When you create a Metadata style you will have to be sure to check the tab to select all information or just the specific metadata you would like included.



By default Metadata is not selected in the Adjustments tab.

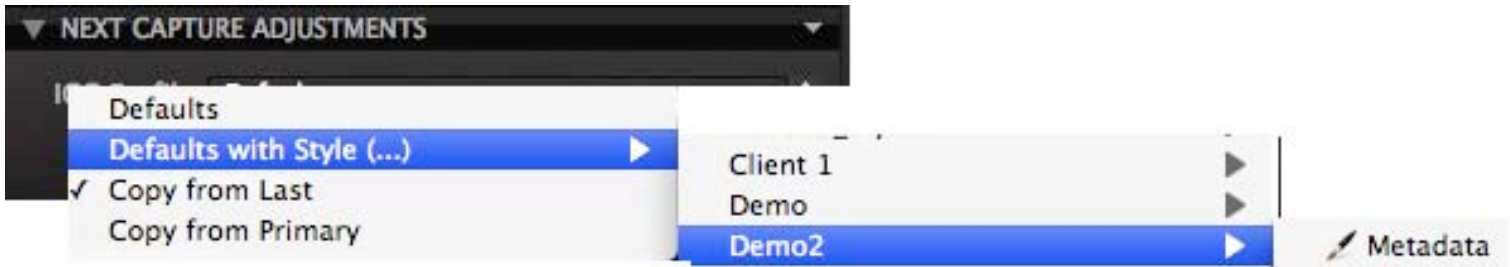
To Select all metadata click the box next to Metadata. To select specific information click the checkmark next to the word.

Once you have the Metadata selected click on Styles>Save As Styles.



After the Style is saved you can select the Style under Next Capture

Adjustments>Defaults with Style. Once this is set all subsequent captures will have the metadata applied.

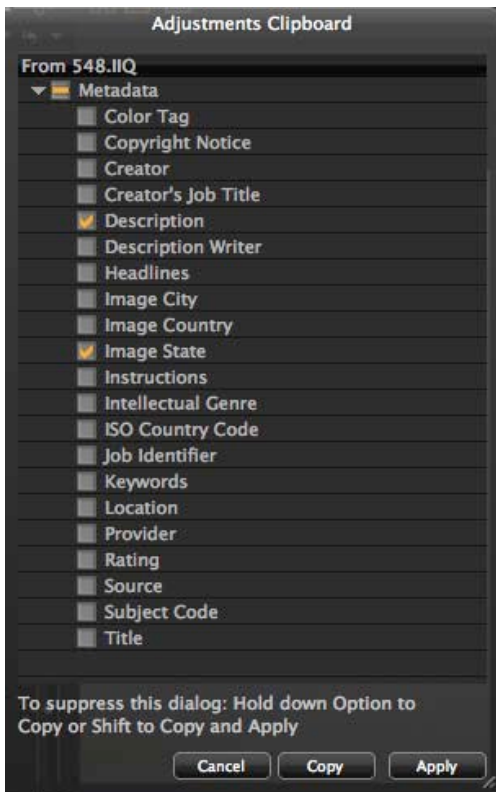


Local Copy and Apply (aka Batch Applying)

The other option for applying metadata to a variety of captures is through the Local Copy and Apply (aka Batch Applying).



Once you have the metadata entered, select the captures you want to apply. Then click the double sided arrow. An Adjustments Clipboard will appear which will show the fields that have been modified. You can select or deselect as needed. When ready, click Apply.



If you know you want all applied new information applied you can bypass the Adjustments Clipboard by clicking the Shift key when you click on the Local Copy and Apply (double arrow). The metadata will be applied to the selected captures immediately.

Summary

The improvements within the Metadata tab are still in progress at Phase One and will include additional metadata options and functionality! Stayed tuned to future Tuesday Tech Tips for more information.